ShareStream
Quick Guide

http://accc.uic.edu/service/media-streaming

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The ShareStream video streaming service allows posting of video and audio to a Blackboard Learn course site using the Pick-n-Play tool. With Sharestream, you can easily upload video, create clips, or submit content to fellow students or instructors for collaboration. All content is held behind Blackboard’s authenticated sessions.

1. Select Pick-n-Play tool

Select Tools from the course menu and choose ShareStream Pick-n-Play.

**NOTE:** The first time you click on ShareStream Pick-n-Play, you will have the option to copy content from another course. This is the ONLY chance to copy content. Please see ShareStream - Copy Content for more information.

2. Upload a video

To upload to ShareStream:

A. Click the Upload Media button.

B. Choose the Select Media file button.

C. Navigate to the video file you wish to upload. Select it and click Open.

D. Click Add Media.

**NOTE:** Depending on the length of the video, the video may take 15 - 45 minutes to appear in the “My Workspace” area.

3. Check My Workspace tab

All video uploads are stored in the My Workspace tab. Click on the My Workspace tab.

**NOTE:** My Workspace is a personal temporary storage space that is not associated with the course. Students cannot access My Workspace.
Add Video to Blackboard

Once you have uploaded your video to My Workspace in ShareStream, the next step is to connect that video to your specific course in Blackboard. Follow the steps below to connect your video.

1. Add the video to the course
   A. Select the video by clicking the checkbox.
   B. Click Add to Course.

2. Confirm
   A pop up with the course name will appear.
   Click OK.

3. Check Course Collection tab
   Select the Course Collection tab to ensure the video is accessible.
   
   NOTE: Videos will not be visible in Course Collection immediately after clicking Add to Course.

4. Place the video in a content area
   To place a video in a content area, go to a content area in your course (any course folder will work).
   A. In the action bar, Select Build Content.
   B. Click on Create ShareStream Mashup.
   
   NOTE: Another way to add ShareStream content is by clicking Build Content > Create Item and selecting Mashups > ShareStream Media under Description.
5. Find the video on ShareStream Mashup
   You may EITHER:
   A. Use the Search bar to locate your videos.
   B. Click Display All Files on the right to display all videos available to this course.

6. Select and add the media to the course
   A. Check the box next to the media you want to upload.
   B. Click Add Media.
Clear Workspace

Redundant media should be deleted from My Workspace to make room for more videos. To do that, please select Tools from the course menu and go to ShareStream Pick-n-Play.

1. Go to My Workspace tab
   On ShareStream Pick-n-Play, click on My Workspace tab.

2. Select and delete unwanted videos
   A. Select the video.
   B. Click Delete once the video has appeared.

3. Confirm the deletion
   Confirm the delete by clicking Yes.

Notes

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Copy Media From Previous Courses

Media that has been previously uploaded to an existing Blackboard course can be copied over to a new Blackboard course. This feature is especially useful when an instructor requests a course copy for a course that they have taught in a previous semester. By following these steps, the process can be completed in a quick and easy manner. When a course is copied from a previous semester, ShareStream links are often broken because they do not properly link to the assets in the course. Once ShareStream Assets are copied over the links will work properly. Note: This only works for the first time you access ShareStream in a course.

1. Select copy media from another course

Once the ShareStream Pick-n-Play screen loads, a pop-up box will appear asking if you would like to copy ShareStream Media into your course.

Select Yes.

2. Search for course ID

A. In the search bar, enter your course ID of the source course.

B. Select your desired course ID and then click Proceed.

NOTE: You can find your course ID in the Control Panel. Your course ID will be the first item listed in Course Management -> Content System.

NOTE: Be sure to search for your course by entering the beginning of the course ID or the full

course ID.

3. Confirm the copy

A pop-up box will alert you that you are about to copy ALL ShareStream media assets from your previous course to your new course.

Click OK.